

City of Ashland 2021 Accomplishments



Vision: Ashland is: high standards, pride, integrity, and opportunity;
the place you want to be!

Mission: Our mission is to provide our citizens with a safe, progressive environment and deliver efficient, effective, and responsive services while creating the opportunity for all to achieve an enhanced quality of life.



**Commissioner
Cheryl Wooten Spriggs**



**Commissioner
Marty Gute**



**Mayor
Matt Perkins**



**Commissioner
Josh Blanton**



**Commissioner
Amanda Clark**

City of Ashland (CoA) 2021 Accomplishments

Ashland Fire Department (AFD)

Overall Statistics (Top Primary Actions Taken from **2,147 incidents**)

- **Emergency Med. Services: 738**
- False Alarms/Investigations: 465
- Public Assistance: 235
- Hazardous Materials: 208
- Rescues: 168
- Electrical/Wiring Problems: 109
- **Total Fires: 122**
 - **(49 structure)**
- Overpressure/steam: 88
- All others: 15



Accomplishments

- **First year since 2015 with no fire fatalities reported within Ashland**
- **Historic ice storm instigated the most ever monthly responses (349)**
- Got through Covid pandemic with no interruption of services and with minimum outbreak of positive cases
- Responded Mutual Aid to flash flooding in Russell, resulting in **5 people and 15 animals being rescued by boat**
- Rescued trapped woman from basement window during house fire
- New ESO software implemented as our main incident tracking system
- Moved main radio channel to new tower location which solved some transmission problems
- Training
 - Yearly training hours: Over 11132
 - Hosted joint Trench Rescue training drill with Marathon Petroleum
 - Conducted 2 entry level firefighter rookie academies
- Equipment:
 - **New Rescue truck placed into service**
 - New Tanker/Pumper tanker ordered, financed 90% with Assistance to Firefighters Grant

- Grants received:
 - Water Rescue equipment with \$19,000 grant from Marathon Petroleum
 - Six Automated External Defibrators with \$15,000 grant from American Electric Power
 - Two-and-a-half-inch hose with \$2000 grant from People's Bank
- Personnel
 - Reached new 4-year labor contract agreement with firefighter's local 706
 - Hired, started, and trained 3 new Firefighters
 - Had 1 retirement
 - Filled Administrative Assistant positions that had been vacant over a year
- Fire Station Maintenance/Improvements
 - Central Station: Remodeled kitchen and new flooring second floor and stairwell
 - Station 2: exterior walls repaired, exterior outside painted, new Heating and Cooling unit

Ashland Police Department (APD)

By the Numbers

- Responses to Call for Service: 22,546 (as of 21 DEC)
- Total Citations Issued: 2,709 citations totaling 3,774 charges
- Traffic Citations Issued: 1,055 citations totaling 1,726 charges
- Criminal Citations Issued: 955 citations totaling 1,202 charges
- Juvenile Citations Issued: 47 citations totaling 84 charges
- Warrants Served: 629 totaling 722 charges
- Criminal Summons Served: 23 people on 40 charges
- Total Arrests: 1,297 people on 1,777 charges
- Drug/Narcotic Charges: 185 charges
- Vehicle Crashes: 757 (increase of 14%)
- Vehicle Crashes with Injury: 94 (reduction of 5%)
- People Injured in Vehicle Crash. 132 (7% decrease) (1 Fatality decrease)

Accomplishments

- FBI: Established a new relationship with the FBI's Louisville Office. We now have 2 officers assigned to the Safe Streets Task Force (SSTF). Our association is with the Covington office and includes Ashland KSP and Maysville PD to fortify efforts. The SSTF mission is to identify career criminals who conduct violence against persons and major crimes against society and bring them to Federal Court (stricter incarceration times and penalties). 11month statistics below:
 - 18 cases generated with 8 Federal Court guilty pleas
 - 10 of the above cases generated by APD; to date, 4 guilty pleas

- Continued efforts as members of the **FBI WV Internet Crimes Against Children (ICAC)** Task Force and KSP TF. APD participated in events involving undercover operations and other internet surveillance activities. Statistics below:
 - 11 ICAC investigations/arrests** (7 generated by APD)
 - 15 FBI ICAC investigations/arrests** (4 generated by APD)
 - 4 APD investigations/arrests for solicitation of minors investigations
- Appalachian High Intensity Drug Trafficking Area (AHIDTA)**: Continued operations of the **Northeast Kentucky Drug TF** of Boyd County. The APD, as the lead agency, includes, the KSP, BC Sheriff, Catlettsburg Police, Drug Enforcement Administration, Alcohol Tobacco and Firearms and the FBI. The main goal is to interrupt the drug trafficking organizations in our area, different than that of street level activity that field officers and detectives still investigate. **CY 2021 statistics show an increase in Fentanyl and decrease in Methamphetamine. More persons have been arrested and the same amount of weapons removed. See statistics below:**

- Methamphetamine: 1,236.96 Grams - 2.7 Pounds (**8.9 pounds 2020**)
- Fentanyl: 2,304.35 Grams – 5.08 Pounds (2.6 pounds 2020)**
- Cash Seized/Recovered: \$60,394
- Property Seized/Recovered: \$131,651
- Arrests: 49 (34 in 2020)**
- Guns Seized/Recovered: 21 (**21 in 2020**)
- *Totals do not include pounds marijuana, cocaine, prescription pills*



- The **rate of homicides in 2021 decreased** and resulted in suspects being identified and being arrested which are now awaiting trial
- Community Policing:



- Monitored demonstrations, walks and marches due to social injustice issues. APD worked with group leaders and individuals to assist in making these events safe and to get their message heard under the 1st Amendment. This took a coordinated joint, interagency effort



- Raised \$4,250 for Cancer Awareness through No Shave November. Donations went to KDMC's Health Foundation for screenings for men and male prostate assistance patients and to Ashland Community Hospice.
- As always, there were many accolades published in the Daily Independent and on Facebook for positive actions by Ashland Police Officers
- COVID-19:** The pandemic still presented challenges to officer contacts with citizens. Officers continue to interact with the criminal element and put themselves in daily harm's way of contracting COVID

- **ABC Responsibilities: APD continues responsibility of Alcohol Administration and Enforcement.** We continue building our relationships with businesses so that we can work together to solve & prevent problems. The Boyd County wet designation provides additional responsibilities regarding new types of licenses
 - Processed/approved 7 new licenses
 - Renewal/approved 38 current licenses
 - Processed/approved 19 temporary licenses
 - Collected/processed regulatory fees/payments to Finance
- **Crime Scene Efforts:** APD continues to identify technology, training, and strategies to adapt to 21st Century Policing directed by the Federal Government
- **Accreditation:** We are due for re-accreditation by the Kentucky Association of Chiefs of Police next year; we have been accredited every 4 years since 2009
- **Personnel:** Hired 2 police officers and 1 public service officer. We continue in the process of hiring 4 more authorized officers

Community and Economic Development (CED) Department

Property Maintenance/Building Inspection

- **Blighted Property Demolitions**
 - 72 properties on the current condemned list
 - 12 properties demolitions completed, 22 contracted, dozens more “on deck”
- Issued 359 permits, generating \$94,509.65 in new CoA revenue
- CED Inspectors processed 3,271 new Property Maintenance violations
- 1468 Citations issued, totaling \$817,511.78
- CoA collected citation payments totaling \$14,315.00
- Placed 206 property maintenance liens totaling \$181,216
- With assistance from CoA's legal staff, collected \$43,796.86 in lien payments

Planning & Zoning

- Processed/presented 11 variance applications 4 conditional use applications to Board of Zoning Adjustment
- Processed/present 5 cases to Planning Commission for text amendment to zoning regulations (alcohol sales, cellular towers & tattoo establishments)
- Processed 9 minor subdivision applications
- Issued 12 sign permits

Ashland Assisted Housing

- **Rated as a HIGH performing agency for the sixth consecutive year by the Department of Housing & Urban Development** as determined by fourteen performance factors of the Section Eight Management Assessment Program (SEMAP). The SEMAP reviews Housing Choice Voucher program performance in money management, lease-up, housing quality standards, & expanding housing opportunities

- Fully executed Gla-Low Apartment contract bringing on 77 renovated units for low-income families in Boyd County and an additional 4 ADA units.
- Housing assistance including utility assistance spent \$2,969,328
- New Admissions: 30
- Re-exams: 306
- Homeownership Participants: 4 (average spent per month \$1,557 for homeownership program)
- Average of 13 Veterans per month through VASH program (average \$6,302 per month for veteran housing)
- **507 Families housed with 82 vouchers issued to families seeking units**
- Interim Examinations: 46

Community Development Block Grant

- **Program Year 2020 Allocation \$573,725**
- Total Available Funds \$1,572,541
- **Total Spent Low/Moderate Benefit \$1,042,465.48**
- Projects included: *Shelter of Hope Flooring project, COVID Food Box program.*
- **Service Agencies Funded:** *CAReS, Hillcrest Bruce Mission, Ashland Community Kitchen, Ashland Senior Center, Safe Harbor of Northeast Kentucky, Shelter of Hope, and Salvation Army*



Other Accomplishments

- Onboarded two new Housing Specialists, one new Assisted Housing Coordinator, one new CDBG Administrator, and filled the City Planner position

Engineering

Water, Wastewater, Stormwater Projects

Completed

- **Cost of Service Study:** Worked with engineering contractor firm and city staff to develop a report of operating costs and revenues to provide information to establish equitable water and sewer service rates
- **Dixon Street Temp Resurfacing:** Developed plans, specifications, bid documents & oversaw construction of temporary asphalt surface
- **WTP Water Capacity Study:** Technical review of assessment documents

- **WTP Water Quality Study:** Technical review of assessment documents
- **Stormwater Drainage Line Relocation (3515 Morgan St):** Field Surveying, plans and specifications for installation of new stormwater drainage line

In-Progress

- **Downtown Ashland Transportation/Feasibility Study:** Worked with ENG contractor firm, KYTC, KYOVA and city staff to develop a preliminary concept plan to convert Wincher Avenue to two lane traffic with angled parking between 13th Street & 18th Street for planned final design & implementation in 2022
- **Water Pump Station Emergency Generators:** Planning and technical review of plans and construction documents for installation of emergency power generators at twelve existing water booster stations
- **Water Main Replacement Program (Phase 2):** Belmont St Waterline prepared bidding documents, issued construction contract to successful low bidder
- **WTP SCADA System:** Worked to coordinate resolution of issues of challenges associated with new SCADA system communicating with existing systems and multiple companies supplying materials and labor
- **Johnson Fork, Baugess Drive and Florida Street Pump Station Improvements:** Worked with engineering contractor firm on Planning, Design, of one new and upgrade of two existing water booster stations
- **WTP Lamella Tube Replacement:** Assist with Tech Design & Specifications.
- **Debord Hill Tank Aeration/Mixing System:** Working with Eng. contractor firm on Planning, Design, Bidding, Permitting, Construction Administration
- **WWTP Upgrade:** Worked with Eng. contracting firm to complete Preliminary Engineering Phase involving technical review of Preliminary Engineering documents, planning and evaluation of Property Acquisition and Rights-of-Entry.
- **WTP Agreed Order:** Assist with Comprehensive Performance Evaluation Response, Water Quality Assessment, Treatment Capacity Study for KDOW
- **13th Street Tank Rehabilitation:** Working with engineering contractor firm on Planning, Design, Bidding, Permitting, Construction Administration
- **Post BCFS Contact Basin Cover Project:** Working with engineering contractor firm on Planning, Design, Bidding, Permitting, Construction Administration
- **Unity Aluminum EastPark Water Service Improvements:** Assist with Planning for Water Service to Serve Unity Aluminum
- **Oakview Road Storm Culvert Replacement:** Planning, Design and Easements.



Buildings and Streetscape Projects

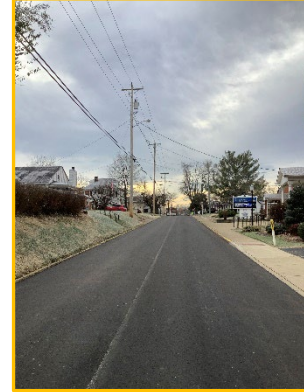
- **12th Street & Winchester Streetscape:** Complete: New city entrance sign at 12th Street Bridge

- **1401 Winchester Avenue Demolition:** In-Progress Worked with Eng contractor to develop demolition plans, reviewed bids & worked with city legal department to determine lowest, responsive, responsible bid to award contract in January 2022

Infrastructure Improvement Contracts Administrated (All In-Progress)



- **Annual Road Resurfacing Program:** Administered Annual Resurfacing Program for 140 Miles of City Streets – Approximately 2 Miles Resurfaced in Spring 2021 and Approximately 4 Miles Resurfaced in Fall 2021



- **Annual Concrete Replacement Program:** Evaluating condition of existing sidewalks and prioritizing locations to be implemented under the Annual Concrete Replacement Program for City Sidewalks
- **75/25 Sidewalk Replacement Cost Share Program:** Administered Annual Cost Share Sidewalk Replacement Program for City Sidewalks
- **Annual Utility Patch/Repair Program:** Administered Annual Utility Patch/Repair Program for City Utility Projects – **Approximately 200 Locations Repaired in 2021**

Permits, Building Permits, Zoning: Engineering Provides Annual Reviews for:

- Commercial Building permits, Residential Building permits, Zoning reviews, Minor Subdivisions
- Issues Work Within Right-of-Way (ROW) permits
- Issues Erosion Control Permits

Phase II Stormwater MS4 General Permit and Annual Compliance Report 2021

- **CoA Engineering administers an annual compliance report submittal to KDOW for compliance with the Municipal Separate Stormwater Sewer program.**
 - City staff:
 - Prepared documents for annual report submittal
 - Compiled & gathered yearly stormwater data for the annual report
 - Compiled & gathered the information and updated the Illicit Discharge and Elimination (IDDE) plan
 - **Submitted the Annual Compliance Report to KDOW**
 - Updated the list of 42 city facilities for the minimum control measure #6 (MCM#6) stormwater evaluation
 - Updated the BMP Inspection Report to add to the minimal control measure #4 (MCM#4)

- Developed and distributed an Educational pamphlet to provide residents with information to achieve better stormwater pollution mitigation at home sites
- Administered the installation of over 50 stormwater inlet markers in conjunction with the Boy Scouts of America
- Kentucky Pollutant Discharge Elimination System (KPDES) Permit and the Stormwater Quality Management Plan (SWQMP) submitted to KDOW

Parks and Recreation

- **Inclusive Playground:** In-progress: Coordinated efforts with State Historic Preservation Office for archaeological study of the inclusive playground

Mapping and GIS: Provides Various Maps to Support Staff and Community

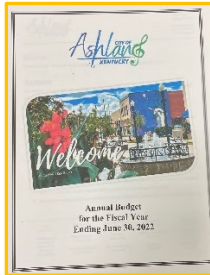
- MS4 Stormwater Mapping Project In Progress: Developing MS4 Stormwater map for permit requirements. Mapped to date approximately: 220 outfalls; 5,700 Catch basins; 300 Inlets; 2 miles of open ditches; 200 stormwater pipes
- Water System Mapping
 - Mapped new and replaced water lines
 - Collected GPS data for unmapped water meters outside city limits
 - Maps showing under pressured fire hydrants
 - Created map of pump station districts
 - Created several maps of the city's water system
 - Administering Pictometry, adding new users and data
- Sewer System Mapping: Mapped new and replaced sewer lines
- Other Mapping Assistance
 - Making several maps of Central Park
 - Map of City owned buildings locations
 - Several maps for Community Development displaying City-owned parcels and buildings on the east side of Ashland
 - Surveying potential construction site at the WWTP

Various Other Duties

- **Routine Support to Citizens and City Staff**
 - Research to help citizens and staff determine location of waterlines, sewer lines, storm lines and Right-of-Way
 - Assist Streets Dept determination if problem trees are on city ROW and with stormwater issues and complaints
 - Assist building contractors in their permitting process
 - Investigate road slips and sinkholes
 - Prepare project estimates
 - Monitor for water leaks
 - Monitor building construction sites for stormwater runoff violations
 - Review plans for and inspecting grease traps for new construction

- Helped Street Dept. to secure FEMA reimbursement for road slips.
- Administered reimbursement application for Discretionary Funding paving projects
- Initiated development of ongoing 10-year Capital Improvements Program encompassing water distribution, water treatment, wastewater collection, wastewater treatment, streets, sidewalks, storm sewers, parks, city bldgs

Finance Department



- Awarded the **Comprehensive Annual Financial Report (CAFR) Certificate of Achievement for Excellence in Financial Reporting for the 14th consecutive year**
- Awarded the **Distinguished Budget Award from the Government Finance Officers' Association: 7th consecutive year**
- Awarded with **Excellence in Financial Reporting** for producing the Popular Annual Financial Report: **8th consecutive year**
- Recorded City wide financial accounting transactions in accordance with Governmental Accounting Standards Board (GASB) and Financial Accounting Standards Board (FASB), accounts payable and payroll transactions
- **Application and administration of \$14M of American Rescue Plan Act (ARPA) Grants**
- **Ashland Bus System: Implemented Saturday service**
- Utility billing software: Implemented automated recurring online monthly payments
- Utility Billing customer notification program: In late testing stage, will allow CoA to email, phone and text utility customers
- Property tax program: In late testing stage, this program will allow online viewing of invoices, and payments



Human Resources, Risk Management, Parks and Recreation

Human Resource Specialist / Administrative Assistant

- **New Emp. Hired: Full Time: 38; Seasonal: 52; Intern: 05**
- Completed open enrollment (Health/Dental) for ~280 employees
- Provided all employees assistance with Health Insurance, HRA & FSA
- Organized & scheduled 66 flu shots for employees & dependents over 18
- Provided exit applications to departing employees for portable life insurance
- Completed 1095 reporting as required by the IRS
- Completed the biennial EEO-4 Report as required by US EEO Commission.
- Completed the KLC Wage & Salary Report for 2022
- **Transitioned CoA Dental Insurance from Anthem to Delta Dental of Kentucky including all 750 + enrollees (employee and dependents)**

- Planned/coordinated all aspects of New Employee onboarding for 27 employees
- Completed 38 new employee orientation for benefits
- Researched, recommended and prepared numerous new job descriptions.
- Continued transition to online platform for internal & external applicants:
- Written Test Given: 63
- Applications Received: 832
- Interviews: 11
- Employees Promoted: 2
- Employee Retirements: 0
- Emp. Resignations: 1
- Emp. Terminations: 06

Risk Management

- CoA is a 2021 KEMI Destiny Award Winner for the 2nd Straight Year. 1 of only 31 winners selected from over 20,500 KEMI policyholders

- Award based on the following criteria:



- Strong management, formal safety program, proactive training and employee communication
- Effective claims management with an employee restricted duty return to work program in use
- Targeted response and communication efforts in dealing with the on-going COVID-19 pandemic

- Impactful experience modification factor of .67 over a 3-year rating period vs. a .80 max required
- Cost Control with incurred loss cost at 35% over a 3-year rating period vs. a 45% max required
- Placed in Preferred Tier rating status by KEMI Underwriting based on safety and claim practices

- **Risk, Safety, and Loss Control**

- More favorable trending: OSHA recordables vs Labor Bureau Standards
 - Recordable Incident Rate – 2.4 COA vs. 5.4 Nationally
 - Days Away (Lost Time) Case Rate – 1.8 COA vs. 2.6 Nationally
 - Days Away & Restricted Duty Case Rate – 2.4 COA vs. 3.2 Nationally

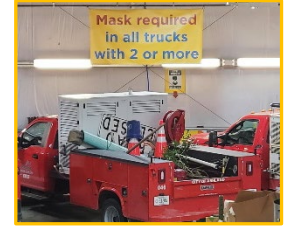
- Renewed Annual Certification for the KY Drug Free Workplace
- Achieved Annual Validation of FTA Substance Testing Data requirements
- Received KLC Liability Grant for \$3,000 toward playground improvements
- Issued Improved 811 Safe Dig procedures in conjunction with Utilities



• COVID-19 Pandemic Precaution and Communication



- Coordinated initial vaccination activities city staff
- Provided Red-Zone incidence rate updates and applicable actions per state recommendations
- Reported weekly updates on number of employee exposures, positives, and out in quarantine



• Property and Casualty Insurance Renewal Cost

- Entered the initial year of a 3-Yr KLC Rate Stabilization Plan based on achievement of specific targets
- **Achieved overall renewal cost stability while adding coverage for additional fleet/property assets**
 - Liability Survey Score improved to 91% due to on-going improvements in risk/loss reduction practices
 - Maximum rate credits for Liability and Law Enforcement Liability with top-tier insurer rates
- Renewed workers comp as the primary cost saver with premium and incurred losses trending down
 - **Low E-Mod factor of .67 vs. 1.00 expected, maximized rate credits, and achievement of preferred tier status resulted in a reduction (savings) of \$225,644 off the base workers' comp annual premium**
 - Maximum rate credits at 40%, 12% insurer dividend, and a renewal premium at an all time low

• Property and Casualty Claims Control and Management

- **Investigated/managed 114 property/liability claims & non-insurance incidents. Achieved a 96% Closure Rate for property, liability claim & incidents**
- **Investigated/managed 46 workers comp injury claims & near miss incidents. Achieved a 98% Closure Rate for workers' compensation claims and incidents**

• Risk Manager Training, Boards and Councils

- **Serving 2nd year on the KLC Risk & Safety Conference Advisory Board**
- **Serving 2nd 3-year term on the KY Workers' Comp Appeals Board: NCCI**
- **Serving on KEMI's newly formed Safety Director's Council**
- Attended KLC Risk & Safety Virtual Conference

Parks and Recreation Projects/Programs

- **Converted Wendell Banks Softball Field to Central Bark @ Wendell Banks Southside Park;** Removed fence at Central Park Dog Area



- Relocated Land and Water Conservation Grant Application to Oliverio Park
- Constructing **Inclusive Playground in Central Park**
- **Constructing two Shelter Houses in Central Park**
- Painted/refurbish picnic tables and benches
- Dredged Riverfront and 47th boat ramps
- **Installed new scoreboards at AK Steel Sports Park**
- Maintenance work: AK Steel Baseball Field
- Installed catch net at AK Steel Soccer Field
- Upgraded plumbing at Dawson Pool
- Install/maintenance of Sensory Garden
- Dawson Pool Rentals: 36
- **Weddings at Central Park: 34**
- Weddings at Riverfront: 2
- Activity Room Rentals: 66
- Concerts in Central Park: 5
- Log Cabin Rentals: 35
- Scheduled Bandstand Events: 39
- Scheduled Pond Events: 3
- Scheduled Riverfront Events: 3
- Softball Games/Practices: ~200
- Baseball Games/Practices: ~500
- Soccer Games/Practices: ~100
- Cemetery Burials: 82



Special Events & Activities:

- **Winter Wonderland of Lights, Annual Christmas Parade, Opening Night**
- **Tri-State STEM & M Early College/HS, Disney's Freaky Friday The Musical**
- **Trick or Treat at Central Park Drive Thru Style**



- Alzheimer's Association Annual Walk to End Alzheimer's
- BCPL, Tale of an Appalachian Woman Lecture

- First United Methodist Church Service
- Ashland CDC Summer Bash
- Ashland for Change, Juneteenth
- First Baptist Church, Nic@Night
- Rose Hill Baptist Church, Choir
- First Baptist, Outdoor Dinner
- Video Shoot, Ali Shahkamrani
- BCPL, Tom Sieling Performance
- Ashland Pickleball Club Tourn.
- Tunes for Tammy Fundraising
- PAC Live/Spirit of the South Tour
- Bluegrass Wind Ensemble
- Poage Landing Days
- Ashland Pride Family Picnic
- 6th Annual Firkin Fest
- AIM, First Friday's
- National Day of Prayer
- Kentucky Power Tree Day
- Rosehill Baptist Church, Sunrise Service
- 9th Annual Recovery Fest
- Love Your Library 5K
- Summer Movie Series
- Yoga Event by Tina Neace
- Faces of History, Presentation
- Pretty & Poised Anniversary
- The Tim Granger Morning Show
- Fox Fire Music & Arts Festival
- Ashland Blazer Band Fall Concert
- 1st Baptist Church, Water Games
- BARKer Farm Petting Zoo
- BCPL, Summer Read. Program
- BCPL, Ashland Tragedy
- Safe Harbor, Happy Feet 5K Run
- Ribs on the River
- International Folklanders
- Nutcracker Tutu Trot 5K



Legal

- Provided unparalleled legal counsel to the elected officials & city staff. This advice was crucial to moving countless city-improvement efforts forward.
- Ensured citizen's expression and protection of 1st amendment rights (marches, events, etc.) in the city was legally protected while simultaneously endeavoring to maintain a safe environment for all was a major focus this year.
- Advised staff and the Commission concerning Covid-19 related statutes, regulations and Executive Orders on an everchanging and ongoing basis.
- Among many other efforts, drafted the chronic nuisance ordinance, the special event ordinance, and the modification of the alcohol ordinance in light of the result of the Boyd County wet dry election.
- Provided advice & assistance to CED with blighted property the demolitions
- Mr. Moore received an AV rating from Martindale Hubbell, the leading lawyer rating service in the country, for the 18th consecutive year, which constitutes the highest rating awarded for legal ability and ethics, based upon anonymous polling of the attorney peer group, and in Mr. Moore's case, in a separate polling of the judiciary as

well. This rating is awarded to only about 1% of all lawyers in the country. According to Martindale Hubbell, this rating means that an attorney's peers judge him to be practicing law at the highest level.

- Mr. Moore was also selected for inclusion in Best Lawyers in America, another anonymous peer review rating service, for inclusion as a "Best Lawyer" in both Commercial Litigation and Insurance Litigation, Defense.
- Mr. Wheeler recognized as Daily Independent's 2021 Reader's Choice Best Attorney (3rd year in a row)
- Mr. Wheeler selected as a KY Rising Star by Super Lawyer Magazine (4th time)
- Attended and contributed to all Code Enforcement Boards, Planning Commissions, Board of Zoning Adjustment, and City Commission meetings.
- Attended and supervise ~100 bid openings
- Ordinances, Resolutions, and Municipal Orders: Drafted and prepared over 260 for the BoC's consideration. The 200 ordinances are forwarded to American Legal Publishing for the update of the City Code. Coordination for publishing the necessary ordinances, etc in *The Daily Independent* was also completed.
- BOC Meeting Minutes: 36 Regular, Recessed and/or Called meetings of the BoC were professionally drafted and completed for 2021.
- Delinquent tax and occupational license fee collection. Through repayment programs offering reduction of penalty in exchange for lump sum payments, totals for Fiscal Year ending June 30, 2021 follow:

○ Delinquent Ad Valorem Property Taxes:	\$435,002.70
Occupational / Net Profit:	\$8,777.79
Total:	\$443,775.53

Public Information Office

- Received 6 grants (8 applied for) resulting in \$2,425,986 to the City of Ashland (assisting in several more)
 - STBG (\$400,000): \$320K grant funding; \$80,000 city match
 - KLC Cybersecurity Grant: \$10,000
 - Coronavirus Relief Funds Round 1: \$1,465,597
 - Coronavirus Relief Funds Round 2: \$453,575
 - Coronavirus Relief Funds Round 3: \$152,814
 - AEP Heritage Foundation Grant: \$25,000
- Served as the de facto Information Technology (IT) director & provided technical support to a 300-person staff during the transition to contracted (VC3) IT support
- Led the transition of the city staff and all IT aspects to VC3 to include onboarding
- Spearheaded Destination Ashland team
- Finalized & implemented Brand Guidelines and facilitated rebranding of Ashland
- Trademarked logos and "Create with Us" tagline
- Complete overhaul of the City Website est launch by end of February 2022

- Central to the establishment and operation of Ashland’s Information Center during February 2021 ice storms; coordinated shuttles to warming shelters
- Grew all social media accounts (*see back page*)
- Aided programming of Broadway square and The District activities (movies in the Square, 1st Fridays, Poage Landing etc)
- **Restructured the Special Events application process** reducing missteps of city staff or applicants in the execution of quality events in the city
- Increased Networking among organizations by coordinating efforts for projects such as the Born Learning Trail, Movies in the Square, Entertainment in Broadway Square
- Increased communication with citizens/visitors:

	2/4/2020	11/3/2021
Facebook (Followers)	8,590	12,614
Reach	3,423	131,127
Instagram (Followers)	1,139	1,791
Twitter (Followers)	452	789
Impressions	11,400	37,600
YouTube (Subscribers)	20	135

Public Services

Solid Waste (6 Routes, ~7,900 customers)

- **9,750 tons of MSW collected**

- 556 trash calls collected
- 364 dead animals collected from roadways
- 347 broken cans replaced
- 284 broken lids replaced
- Purchased 700 new



logos cans

- All City Parks trash collected, including Riverfront
- Cleanup after downtown functions i.e. 1st Friday, Summer Motion

- Emphasized safety practices to keep accidents to a minimal and **went all year without any Workers Comp claims**



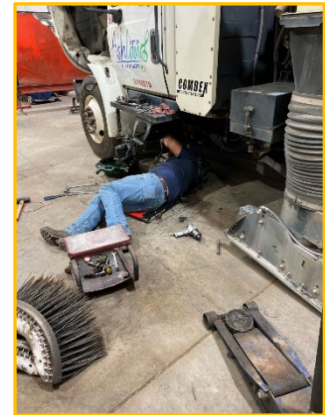
Animal Control (723 Service Calls) 305 streets patrolled



- 49 bite cases
- 133 traps set
- 49 rabies vector species euthanized
- 138 trips to the animal shelter, 113 dogs, 106 cats,
- 20 samples provided to USDA

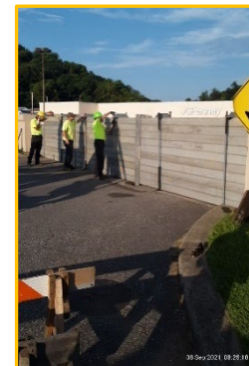
Central Garage

- 1,928 repair orders completed
- Completed monthly 10% inventory counts and quarterly 100% inventory counts. All parts are 100% on inventory
- Reduced the ABS inventory by approximately 30-40% (\$25,000-\$30,000) removing obsolete parts.
- Entire garage cleaned and organized (removed trash, scarp, unused or outdated parts, painting and replacing used oil barrels with outdoor dumpster)
- Purchase of new state of the art Snap-on Diagnostic scanner, 10 new Microsoft tablets and upgrades to Fleet and Inventory management software dramatically improve efficiency and performance



Floodwall

- USACE Inspection of Long Branch and Downtown Systems revealed to be in acceptable condition (highest level)
- 1 Flood Prevention activities event totaled 6 days. Record river level since 1997
- Change oil in all station pump motors
- Video Inspection of 26th and 34th St Station outfall pipes
- Repair four station's foundations
- Repair/patch concrete spalls at 19th, 23rd and 32nd street openings
- Cleaned all outfalls of major vegetation growth
- Replaced (w Sewer) 20ft section of outfall pipe at 34th, ending at outfall spillway
- Completed bid process for 18th and 10th St outfall repair (to be completed)





- 34th, 23rd, and Mall openings exercised
- Signage for gate houses & 2 stations created to match original documentation
- Maintained all grass along wall and properties on Carter Ave and Beech St
- Cranes and hoists at all stations pass inspection
- Megger testing performed and pass inspection
- Confined space training including other departments
- Daily station inspection and refuse removal along wall

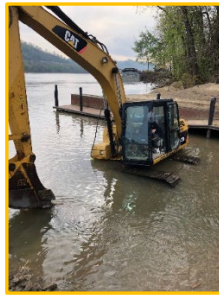
Streets

- Worked and completed taskers with a reduction of workforce due to COVID
- Ice storm and snow removal: Cleanup of roadways of ~300 trees that fell from the ice storm
- Rebuilt traffic signal on Moore and 29th
- Installed 820 Ft of pipe and 12 Inlets on Lexington Ave solving years-old drainage issue
- Repaired 6 dumpsters for Sanitation
- Installed 2 bus shelters at the Transportation Center
- Built a turnaround at the end of Cheshire drive- Increasing safety for all drivers
- Repaired 48-inch storm line on Carolyn
- Replaced storm line 100ft on Wurts Ave
- Cleaned silt off both boat ramps after flooding
- Dredged river w Sewer's excavator to save rental fees
- Repaired road on Jackson and Pleasant
- Assisted in 3 Flood wall gate exercises
- Assisted Floodwall & Sewer-pipe replacement 34TH street
- Cut trees hanging in the CoA's ROW throughout town hauling 24 large dump truck loads of wood chippings
- Worked with other departments on countless projects
- Assisted Sewer in repair of sink hole on 17TH and Greenup AVE
- Replaced City logo on City equipment and buildings
- 642 tons of sweeping and construction debris hauled to the landfill
- Provided traffic control & cleanup of all special events
- Installed lights on 15th street and Art alley
- 2761 potholes patched using 391 tons of asphalt
 - Painted downtown light poles
 - 750 signs made in the sign shop
 - 220 gallons of traffic paint used
 - 52 traffic signal repairs made
- 4132 miles of streets swept
- 676 storm inlets vacuumed out
- 40 storm inlets repaired
- 25 sink hole, storm line repairs



Recycling (Reopened in June)

- Collected recyclables monthly average: 550 customers and 38 dumpster loads
- Install camera system

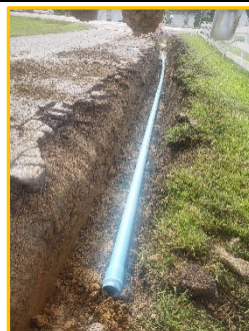


Utilities Department

Water Distribution/Meter Services

Main Replacement Projects Completed: CoA crews replaced 5,209 ft

Location	Footage
Slem, Cantrell, Douglass Streets	2,354
Forestdale Court	860
Nunley Court	415
Thurbury Road	780
38 th Street (Catlettsburg)	800



Water Leaks

- Repaired 235 water main leaks. 78 leaks/100 miles of pipe
- Responded to & checked 110 possible leaks proved to be false alarms

Hydrant Replacement & Repairs (CoA maintains 1034 Hydrants)

- Hydrants replaced in City- 4
- Hydrants repaired in City- 11
- Hydrants out of service in City-11 (awaiting hydrants)
- Hydrants repaired in Catlettsburg- 4
- Hydrants out of service in Catlettsburg- 11 (awaiting hydrants)

Water Services

- 11-new ¾" services
- 1-new 1" services
- 1-new 2" services
- Renewed 270-services
- Removed 11-services
- Relocated 0-services
- Repaired 48-service
- Meter boxes raised -13
- Meter boxes lowered -0
- Meter boxes replaced -61

Valves: Replaced- 7, Installed- 1,

Sampling: 156 TTHM samples collected, 156 HAA5 samples collected, **20 straight quarters of HAA5 compliance, 18 straight quarters of TTHM compliance**

Pump Stations/Tanks

- Installed 2 chlorine analyzers (4 pending installation)
- Implemented improved dress ups and patch tracking reported quarterly.
- Inspected Summit, High Knob, Logtown and 55th St. tanks
- Plans being developed to replace Florida St. and Baugess Dr. pump stations and to build a new water pump station at Johnson Fork
- Ordered new VFD for Roberts Dr. water pump station
- Drives ordered for Roberts Driver and Ashland Avenue pump stations.
- **Generators ordered** for the following water pump stations:
 - Ashland Ave.
 - Barbecue Rd.
 - Baugess Dr.
 - Debord Hill
 - Dysard Hill
 - 55th St.
 - Florida St.
 - Hall Ridge
 - Melody Mountain
 - Roberts Dr.
 - Sherwood Dr.
 - Skyline Dr.

Water Production: Water Treatment Plant (WTP)

- Produced 3.095 Billion gallons of quality drinking water
- Agreed Order (AO): With completion of the Water Quality Study (Blue Water) & the Capacity Study (GRW), CoA has successfully fulfilled all terms of the water system AO. CoA awaits required inspection from KYDOW for AO termination
- Hired 3 Operators-In-Training. Todd Brown successfully passed his Class IV-A test bringing the plant to 8 Class IV-A Operators
- Began training employee for Microbiology Certification
- **Passed Microbiology Laboratory Audit**
- Continued collaboration with ACTC on intern program
- Continued plant lighting upgrade (LED) to improve security/cost
- Increased sampling for Water Quality (TOC/Jar Testing)
- Met and/or exceeded AWOP standards
- New sample stations being installed (to improve water quality testing in system)

- Despite challenges from the ice storm, continued to produce high quality water & provide additional water as needed to consecutive systems affected by the storm
- **SCADA upgrade project continued and nearing completion**



- New chemical pumps for PAC, ALUM and Caustic
- New VFDs for Bleach & Caustic (SCADA)
- New Sand Pumps & VFDs installed for ACTIFLO trains
- Correct size Tube Settlers for ACTIFLO trains purchased & awaiting installation.
- Consecutive systems in compliance with DBPs for a 2nd straight year

Wastewater Treatment Plant (WWTP) 1,513,650,000 Gallons of wastewater treated

- Maintained compliance (two violations) using our general budget
- **Hauled waste: Processed 22,573,796 gallons (3,689 loads) generating \$802,724**
- Efficient operation of the plant remains essential to treat the high BOD and ammonia levels that hauled waste has. **We continue to work with Strand Engineering on the preliminary design criteria of the plant upgrade project.**
- **Fed 64K Pounds of Chlorine, 108K Pounds of Sulfur Dioxide, 4.3K Gallons of Polymer**
- Manpower challenges: 1 retirement, 4 promotions, 1 resignation, 4 new hires

Current Projects

- Two spare Hydromatic Pumps on order
- Waiting on 1 new clarifier tube to be fabricated



- New VFD for #2 aerator (currently running off #3 VFD) on order
- Service pump verified spare gearbox was functional. In the process of gearbox installation and installation of a new VFD for the gearbox/aerator



Completed Projects:

- All employees attended safety meetings throughout the year
- Tier II reports filed
- Continued Risk Management Plan compliance with help from Muni. H₂O
- Installed new clarifier tubes in #1 & #3 clarifiers. New tube o/h for #4 & waiting for #2 clarifier tube to be fabricated
- Maintained State Lab certification
- Installed new women's shower

- Site visits to plants in Indiana, around Louisville and Lexington, and near Charlottesville, Virginia to evaluate the new processes and operators
- Carrousel Wall Joints Repaired
- **Refurbished & reinstalled 150hp Aerator Motor on #5 Aerator**
- Replaced Headworks Walkway
- Installed Power Feed Wiring #2 Aerator
- Installed 2 new grit screws
- Installed VFD on #5 aerator motor
- Repaired main bldg roof & siding
- Drained #2 carousel & replaced #4 aerator blade
- Replaced oil seal on #6 aerator
- Replaced belts on all filter press
- Replaced drain lines under filter press building
- **Replaced 3 new clarifier tubes**

Pretreatment

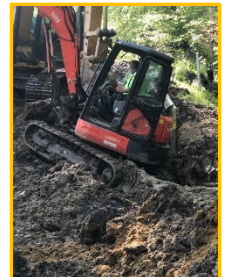
- Maintained compliance with both state and federal standards
- 99,244,808 gallons of industrial wastewater were treated
- **Treated 20,730,048 gallons of hauled wastewater at a rate of \$35.56/1000 gallons for approximately \$732,716 in revenue**
- 2 Notices of Violation issued to various permit holders
- No revenue generated from fines
- Collected at least 37 samples from industries, leaks and CSO outfalls for analysis
- Issued discharge permit renewals for Liquid Transport, Boyd Cty & BC Landfill
- Local limits were re-evaluated. New limits were approved
- 9 Industrial User facility inspections completed. Only these 9 require inspection
- 8 Industrial Users were sampled. 1 Industrial User did not discharge
- 1 Industrial user permit was removed: Pressure Tech
- There are currently 9 industrial users with active discharge permits
- Pollution charges from permit holders and Sanitation District 4 totaled approximately \$88,446



Wastewater Collection (WWC)

Main Replacements: **(2,461')**

- Sharon Road: 305'
- Peacock Drive: 2 new manh. 225'
- Bradley Drive: 463'
- Jenkins Street: 168'
- Stephens Street: 126'
- Cogan Street: 128'
- **17th/Greenup Ave: Repair large sinkhole. 24" main and manhole.**
- Bartlett Street: 896'
- Robinhood Drive: 150'



Construction Summary

- Sewer Calls: 224
- SSO's: 103
- New Sewer Main Ext. (ft): 0



- Sewer Main Repl.(ft): 3,249
- Sewer Main Repairs: 34
- New Lateral Pipe Inst. (ft): 261
- Lateral Pipe

Replace. (ft): 337

- Lateral Pipe Repairs: 40

- New Taps: 12
- Renewed or Repaired Taps: 40
- New Manhole Installations: 6
- Manhole Repairs: 7
- Main Line(s) Flushes (ft): 8,328
- Camera Truck Inspections: 4,814
- Locates: 560
- Smoke Test: 26
- Dye Test: 9
- Grease Traps: 22
- Trouble Spots: 43
- Lining Projects (ft): 3,156

Sewer Lining Projects

- Winchester Avenue (US 23) – 24” main lined, from 40th Street to 46th Street.
- 8th Street (From Greenup to Winchester) – 15” main lined.
- Auburn Avenue – 8” main lined.

New Taps: 12 New taps installed. 261’ of new lateral pipe installed for businesses and residents.

New Equipment/Other: Purchased and put into service:

- 299D Skid steer
- Camera system
- Repaired CSO Outfall at 34th Street on river front. (July 2021)
- 3.5 yard jet truck



Pump Stations

- Removed Debris Yards: (25.5)

- 21 yards Roberts Drive
- 2 yards 6th Street screen.
- 2.5 yards 37th Street
- 365.62-lbs of potassium fed throughout the system
- 2,924.16-lbs of sulfa-clear fed through 5th Street station
- 47.52” of rain calculated at Roberts Drive

- 5th Street Pump Station: new drives & building put up
- Replaced valve: Tunnel Hill
- Replaced 4 pumps: River Hill
- Weir wall raised at 26th Street
- Bought 2 new pumps for 26th St
- Replaced blower motor at Roberts Drive
- 78 CSO events